

# Messy Meetings?

Go too long....

Nothing Gets Done.....

Members don't like what happens ....

## Let us Guide you to Meeting Successes With Robert's Rules of Order

The North County Unit of Parliamentarians invites you to attend a **FREE** workshop that will show you how to have smooth meetings, take less time, be more productive and have shorter minutes.

**Subjects to be presented: How to write and use Agendas & Minutes, Really Understanding Motions , Amending Bylaws, Electronic Meetings and Voting. Meeting leader suggestions.**

Unit Members:

President, Jacqueline Marazzi, PRP, Parliamentarian

N.A.P. Parliamentarians: Bob Forthun, Sally Medina,

George Speer, Jackie Windes, Rita Christie, Bea Brunner,

Mike Satkoski



# FREE Workshop

**ALL pre-registered attendees will receive a workbook\***

**Copies of "Robert's Rules of Order – In Brief" and  
the Full 11<sup>th</sup> Edition will be available for sale**

*The North County Unit is a member of the California State Association of Parliamentarians (CSAP)  
and National Association of Parliamentarians (NAP).*

**Wednesday, May 4, 2016**

**Registration & Refreshments – 5:00 P.M.,**

**Workshop – 5:30 P.M. to 8:00 P.M.**

**Valley Center Library**

**29200 Cole Grade Road, Valley Center 92082**



### INDIVIDUAL REGISTRATION FORM FOR EACH ATTENDEE

NAME \_\_\_\_\_ PH # \_\_\_\_\_

ADDRESS \_\_\_\_\_ CITY/ZIP \_\_\_\_\_

E-MAIL ADDRESS \_\_\_\_\_

**\*Registration by April 27, 2016 insures a copy of the Workbook**

Mail to: No County Unit Parliamentarians c/o Sally Medina, 231 Dorothy Court, Escondido, CA 92027

or Email: Registration or **Information** to : **GSpeerJr@aol.com**

For More INFORMATION Phone:

**Jacqueline Marazzi, (760) 650-9290 (Escondido)**

**George Speer, (760) 212-6339**